



URBAN

ADVENTURES

CAMP

12-15 YEARS OLD

FREQUENTLY ASKED QUESTIONS

(For parents to keep)



Camp cell phone during program hours: 408.427.1068

Camp registration/questions: 408.782.0008 Community and Cultural Center (CCC)

1. HOW CAN I SIGN UP MY DAUGHTER/SON FOR THE URBAN ADVENTURE CAMP?

You can register your child by coming to the Centennial Recreation Center (CRC), Community and Cultural Center (CCC) or Aquatics Center (AC) Welcome Desk and paying the registration fee. You may also register online by visiting the city registration site: www.mhreconline.com. The Urban Adventure Camp runs for two weeks only, you may register for one or both weeks as you wish, but we do ask that you register at least by the Monday before each camp's start date. We need at least 8 campers to run the camp. You must complete the Participant Information Form and turn into the CRC, CCC or AC prior to the first day of camp. Participant Information Form is also online at www.mhcamps.com. A detailed schedule of activities will be handed out to all parents on the first day of camp every week. We encourage the parents to make sure campers have breakfast and put sunblock before arriving to camp each day.

2. IS THERE AN OPTION TO SEND MY CHILDREN FOR ONLY ONE DAY?

Unfortunately, we don't offer this option. Campers must register for the entire camp week.

3. DO YOU HAVE EXTENDED CARE?

There is not extended care hours provided for this camp. Camp hours are 9:30am-4pm.

4. WHAT PUBLIC TRANSPORTATION WILL YOU BE USING?

In order to get to our destinations, we will be using a combination of walking, VTA, and the Lightrail. The transportation fees are all covered in your camp registration fee. City Camp Teammates will be there the entire time to help supervise and teach the campers how to navigate public transportation.

5. DO I HAVE TO CHECK MY CHILD IN AND OUT OF CAMP EACH DAY?

Your daughter/son can check into camp on their own with our Recreation Leaders. Only those authorized participants, in writing on the Participant Information Form, will be permitted to check out in their own. All requests for other dismissal procedures must be made in writing, in advance. It is imperative that parents advise us of any situations we should be aware of regarding people who are not allowed to pick up your child.

6. HOW SHOULD MY DAUGHTER/SON DRESS FOR CAMP?

We highly recommend that all participants wear closed-toe shoes with rubber soles and comfortable play clothes so they may participate in all the outdoor activities. Monday at the Centennial Recreation indoor pool and Fridays at the Aquatics Center during recreation swimming hours your child will need to bring a towel, proper swim attire, an additional change of clothes, water shoes (optional), his/her own sunscreen, and a plastic bag for wet items. Sandals are ok during pool hours. **Please ask you daughter/son to label her/his backpacks with her/his name (first and last name), including the plastic bag for wet items.**

7. CAN MY DAUGHTER/SON TAKE HER/HIS MEDICATION WITH HER/HIM TO CAMP?

Yes, they can. Recreation Leaders will NOT administer any medications during camp hours without parents training and consent. If your child needs an Epi-pen /Asthma or any other emergency medication, please note that on the Participant Information Form and ask for the additional release form. Bring the medication to the camp on the first day in a zip lock bag with your daughter/son's name and hand it to the Recreation Leader. Your daughter/son will administer her/his own medication and recreation leaders can supervise them. Also, a "Medical Consent Form" may need to be filled out on first day of camp if the medication needs to be administered by our staff.

8. WILL SNACKS/LUNCHESES WILL BE PROVIDED?

First at all, please make sure your child eats breakfast each day prior to arriving at the program. Due to restricted diets and allergies, all participants will need to bring her/his own **morning and afternoon snacks, a sack lunch,** and her/his favorite drink each day. We provide constant water breaks during the camp's hours. Parents and participant will be notified with enough time in advance if there is/are participant(s) with specific type of food allergies in order to avoid those food items at camp. The camp locations do not supply microwaves or ovens, so please do not include snacks or lunches that require heating or preparation. Please note in the Participant Information Form for any specific diet restrictions. If we do a cooking project, we will notify in advance about the type of food items served.

9. HOW DO YOU HANDLE IF DAUGHTER/SON GETS ILL AT CAMP?

If a daughter/son becomes ill at the program site, we will notify the primary contact or if we can't reach the primary contact we will contact the emergency ones, to come and take your daughter/son home. Your daughter/son must be picked up if any of the following conditions are observed or suspected by the leaders:

1. Oral or forehead temperature over 100 degrees F.
2. If the child complains about severe headache not caused by a fall.
3. Shows symptoms of having a communicable or infectious disease (lice, chicken pox, measles, mumps, etc.)
4. Vomiting or diarrhea (within last 24 hours)
5. Injury which may require medical attention.

Please notify our Recreation Leaders immediately if your daughter/son is diagnosed with a contagious or an infectious disease. Recreation Leaders will not call to check on children who do not arrive at the program. There will be no refunds or substitutions for missed days due to illness or other reasons. **For your daughter/son's safety and the safety of other participants please do not send your daughter/son to camp if she/he is ill.**

10. HOW DO YOU HANDLE INJURIES AT CAMP?

Any major or minor injury will be handled at the site immediately. Recreation Leaders will complete an **Ouch Report** form and it will be given to your daughter/son to bring home. We encourage parents to ask their child about the out report which are minor injury such as: scrape, cut, bruise, etc. If it is a major emergency or incident, Recreation Leaders will contact parents or emergency contacts by phone. Please remember to update your daughter/son's emergency contact information in the Participant Information Form if there are any changes during the summer.

11. WHAT ARE THE CAMP DISCIPLINE AND GOLDEN RULES?

On the first day of camp, the Recreation Leaders and campers work together as a team to make a list of POSITIVE Agreement Contract. See list provided below. All children participate in listing rules for the week. In the event of a behavioral problem, staff members will first discuss the situation with the child and determine corrective action. Continued instances of disruptive behavior may require a more formal discussion with a parent. **We reserve the right to discontinue participation by any child due to behavioral problems.** Please take time to discuss these Golden Rules with your child as well as familiarize yourself with them before they attend this program. There will be NO refunds if your child is asked to leave the program.

Program Rules:

1. Keep your hands to yourself (No fighting, no hitting, & no pushing)
2. Use nice words (No teasing, & no put downs)
3. Call your new friends by their real names (No name calling)
4. OBEY and RESPECT Recreation Leaders, participants and their property
5. Respect all camp equipment
6. Walk when indoors
7. Keep body parts to yourself
8. Use appropriate language
9. Be honest
10. Stay with the group/ No leaving the group for any reason
11. If you take things out, put them back when you are finished
12. Please keep any valuables, trading cards, toys, and electronics such as: iPods, cell phones, hand held devices, gaming devices, etc., at home. (The City of Morgan Hill is NOT responsible for any lost or stolen items)

WILL BE THERE RECREATION SWIM TIME?

Yes, we have scheduled recreation swimming time on Monday at the Centennial Recreation Center (CRC) and Friday at the Acquatics Center (AC). During this time, the pool is open to the public. Lifejackets will be available at parent request as indicated in the Participant Information Form. In addition to the Recreation Leaders, lifeguards are on-site during recreation swimming hours. A swimming test may be requested by a lifeguard if your child is having difficulty in the Competition Pool at the AC. Please indicate the swim level in the Participant Information Form.

GENERAL POOL RULES:

- Campers must obey all pool rules and follow the directions of lifeguards and Recreation Leaders always
- No running on the pool deck
- No dunking, sitting or standing on shoulders, rough play or throwing objects
- All swimmers must shower before entering the pool and wear proper swimwear (No Cotton)
- No water toys and floating objects permitted in the water
- Only Coast Guard approved lifejackets are allowed in the pools. Swimwear with built in lifejackets may be allowed on a case by case basis at the discretion of facility staff

Please note, this is an abbreviated list of the AC pool rules and information. For more information visit the Morgan Hill Aquatics Center website at <http://www.morganhill.ca.gov/835/Pool-Rules>. Recreation Leaders will review all pool rules with the campers on the first day of camp. Failure to follow camp and pool rules could result in removal from our program.

12. HOW MANY STAFF WILL BE SUPERVISING MY CHILDREN?

Staff ratio is 1:12 inside the recreation facilities and an additional staff will be assigned for support on those days that we will be using public transportation.

13. WHAT HAPPENS IF I AM RUNNING LATE TO PICK UP?

Please phone the Youth Development Coordinator cell phone at 408.427.1068 if you are running late. A late fee will be applied if your child is picked up after 4pm. \$10 will apply after 4:05pm, \$15 after 4:10pm, and \$20 after 4:15pm.

14. CAN MY CHILD SIGN OUT IN HI/HER OWN?

Yes, by signing a consent form. Please request it at any of the recreation facilities' welcome desks.

15. ARE THERE REFUNDS?

Yes, if you provide a written request to withdraw 7 days prior to the first day of camp that you sign up for, the City of Morgan Hill will refund the full amount. In a refund request is received less than 7 days before the first day of camp, we will not be able to refund any portion of your fee. A full refund is granted if the program is canceled by the Morgan Hill Recreation Department. Cancellation written request forms are available and need to be submitted to the Community and Cultural Center or Centennial Recreation Center and Aquatic Center

- **NO** refunds or substitutions for missed days due to illness or other reasons,
- **NO** refunds if your child is suspended or expelled from the program.
- **NO** refunds for any participants who dropped out of the program for any reason or circumstance.

16. HOW DO I SHARE MY CONCERNS AND APPRECIATION TO STAFF?

Communication with you is the key to our ability to meet your child's needs and provide an outstanding summer program. We ask that you first talk with Recreation Leaders at your camp site. If additional clarification is needed, you may contact the Child Development Coordinator Chiquy Mejia at 408. 427.1068.

NOTE ABOUT OUR CAMP STAFF

All Recreation Leaders are finger printed and TB tested as well as trained in CPR and First Aid. They have participated in mandatory training, including camp safety, behavior guidance, 41 developmental assets, child abuse prevention, positive discipline, program leadership and emergency procedures. They are energetic and enjoy and love working with children. They have been working for the City of Morgan Hill Camp Programs for the last several years. We are looking forward to a fun camp program!

Sincerely,

Chiquy Mejía
Child Development Coordinator
408.310.4253

Jennie Tucker
Community Services Supervisor
408.310.4277