

# FRIENDS of the GILROY LIBRARY

## DONATION GUIDELINES

July 2018

\* Donated items must be CLEAN and in GOOD CONDITION.

\* Boxes/bags holding donated items must be CLEAN and of MANAGEABLE SIZE.

### YES! We are happy to accept:

- BOOKS
- DVDs and CDs
- Current MAGAZINES: (nothing 2013 or older)  
*Leave magazines stacked on shelves, outside Friends' Book Store door. Donations may be made at the circulation desk during library hours*

### NO! We do not accept:

- DIRTY items
- MILDEWED items
- Items SMELLING of smoke, cigarettes or mildew
- Videos - VHS
- ENCYCLOPEDIAS
- TEXTBOOKS
- LAW CODE books
- PHONOGRAPH records
- CASSETTE tapes
- Reader's Digest condensed books
- Sales CATALOGS or promotional materials
- NEWSPAPERS



*All proceeds from Friends sales benefit the Gilroy Library. Friends of the Gilroy Library is a nonprofit, 501(c)(3) charitable organization.*

<http://www.friendsofgilroylibrary.org>