



DEVELOPMENT SERVICES CENTER – PLANNING DIVISION

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Filing Requirements for RESIDENTIAL PRIVATE LIVESTOCK PERMIT

PURPOSE

The Residential Private Livestock Permit process is intended to allow the keeping of livestock for private use in the residential zoning districts and on open space properties with a private residence while maintaining sanitation and preserving Public Health and Safety.

FILING REQUIREMENTS

An application shall be made by the property owner or agent thereof and must be accompanied by the following information in order to be accepted for processing:

1. Uniform Application
2. **Two (2)** full size sets of submittal plans (See Plan Specification Handout for details required on plans)
 - Site Plan showing proposed location of corral, buildings and waste management area along with contiguous properties and building locations on those properties including setback information.
3. **Three (3)** sets of submittal plans reduced to 11” x 17” in size
4. **One (1)** cd containing submittal plans in pdf format
5. Additional plan sets may be required upon request
6. Contiguous Property Owner Notification (See example attached to the Uniform Application)
 - Typed list of all property owners adjacent to perimeter of the proposed project site (including Assessor’s Parcel Numbers)
 - **One (1)** set of stamped, addressed, legal size envelopes (4 1/8” x 9 1/2”) of all property owners from the list above
 - Use forever stamps, **do not use postage meter**
 - Be sure to include Assessor’s Parcel Number **above** owner’s name
 - Do not put return address on envelopes
 - Mailing List Affidavit (attached to Uniform Application.)
7. Statement of Proposed Operations - Provide a written statement outlining the request for a Private Residential Livestock Permit. The statement must give a detailed description of the proposed use and shall include, but not be limited to:
 - Type of animals
 - Number of Animals
 - For what purpose are you keeping the animals
 - Describe waste management plan

8. Waste Management Plan
9. Filing Fees (see Fee Schedule attached to the Uniform Application)