



**Temporary Encroachment Permit
Amendment Application for Tent Structure**

Name of Business: _____

Physical Address of Business: _____

Name of Applicant: _____ Phone: _____

Email: _____

Name of On-Site Manager: _____ Phone: _____

Email: _____

Are you expanding your outdoor space? Yes _____ No _____

Are you adding shade structures (tents, canopies) to your outdoor space? Yes _____ No _____

How many shade structures (tent, canopies) are you adding and how big are they?

How will the structure be anchored? (weights, ropes, braces, etc.)

Are you adding heating devices? Yes _____ No _____

Site Diagram: attach a simple diagram with dimensions of the outdoor space. Include the locations and size & types of structures and heaters.

Applicant agrees to provide the City required documentation for tent structure calculations, fire resistance certifications, vendor permission to use heaters, acknowledges that temporary tent structure(s) and heating device(s) will meet local and state codes, and will obtain necessary insurance and hold the City of Morgan Hill harmless in the event of a structure failure.

Signature _____

Date: _____

Please e-mail completed application to hilary.holeman@morganhill.ca.gov