

**Morgan Hill Recreation Preschool**  
Covid-19 Protocols and Safety Guidelines  
Updated September 16, 2021

#### Masks

- Masks must be worn at all times including playground time. The only exception is snack. Snack will be done outside weather permitting.
- When not in use, masks will be stored in backpacks or cubbies
- Please wash masks daily and have an extra mask as needed
- Parents will need to wear masks during pick-up and drop-off
- Teachers are required to wear a mask the entire day

#### Drop-Off

- Morning drop-off will take place at the preschool gate adjacent to the playground. A teacher will sign-in your child for the day and escort them from the gate to class.
- If you need assistance with your child due to younger siblings, please drive up to the cut-out area and we can assist your child when done checking the other children in.
- In the event that parents need to come into the classroom, you will be required to wear a mask.
- Children will put backpacks and coats in cubbies and wash hands before center time.
- For the first few weeks, we will ask who is picking up. Anyone picking up must be on the Emergency Page and we will ask for photo ID. We ask for ID until we are familiar with you, so please be patient with us. We meet a lot of new families at the beginning of the year and are doing our best to keep your child safe. If there are changes regarding your pick-up person, please call the school.

#### Pick-Up

- Please come to the same gate at the playground for pick-up.
- Children will wait inside the classroom, and we will escort them to the gate when you arrive.
- A teacher will verify the pick-up person by matching photo ID with Emergency Page pick-up list.
- Teacher will sign your child out on the sign-out sheet for the day.

#### Cleaning and Toys

- At least daily, frequently touched hard surfaces and shared objects will be cleaned and disinfected (*e.g.*, tables, desks, chairs, door handles, light switches, bathroom surfaces, toys, games, art supplies, books) pursuant to CDC guidance.
- After Free Center time all toys will be gathered and put in bins to be thoroughly sanitized after class. These bins will be stored out of reach of children.

- Different toys will be used for different classes.
- Tables and chairs will be sanitized after each activity.
- Rugs will be sprayed with disinfectant at the end of the day.
- Every evening a janitor will be coming to clean and disinfect the classroom, including the restroom.
- Teachers will be spraying the outdoor playground area after use with disinfectant.

### Handwashing

Please work with your child in practicing proper hand washing and talk with them about times they will wash hands at school. We will wash hands or hand sanitizer...

- Upon entering class
- After coughing, sneezing, or after touching nose or mouth
- After toileting
- Before and after snack
- After outside time

### Illness policy

If your child has any of the following symptoms, please keep them at home.

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

For your child to return to school you will either need to provide a negative PCR Covid test, a note from the Doctor or wait 10 days from onset of symptoms. This is the current guidance from Santa Clara County. At this time no home tests will be accepted.

Thank you for your assistance and support on these new protocols. Please note this is an ever-changing environment and we might be making modifications as we go. You and your child's safety are a priority, and we appreciate your trust in our program!