



Exemption Form

IMPORTANT: All Private Sewer Lateral Inspection Exemption Forms must be submitted to the City of Morgan Hill Utility Billing Department with evidence supporting the exemption determination when new utility services are initiated.

Property Information

Street Address: _____ Assessor's Parcel Number: _____

1. Exemption Determination [Supporting evidence must be attached to this form]

The above-referenced property does not require a private sewer lateral inspection for the following reason:

- The transfer of title to real property does not meet the definition of "sale of property" as set forth in Municipal Code Section 13.20.030 (23) and is excluded from property tax reassessment by Revenue and Taxation Code Section 60 et seq. and/or as determined by the Santa Clara County assessor.
- The private sewer lateral was constructed or completely replaced fifteen years or less prior to the property sale date.
- The private sewer lateral was inspected and met city standards less than ten years prior to the property sale date.
- The property is a single-family unit connected to a private sanitary sewer collection system subject to Municipal Code Section 13.20.075.

2. Buyer's Signature

By signing below, I, the buyer of the above-referenced property, declare that the information presented in this Exemption Form, including any attachments, is true and correct to the best of my knowledge, under penalty of perjury.

Buyer's name (please print) *Buyer's signature* *Date* *Telephone*

Buyer's Mailing Address: _____

Buyer's Email Address: _____

3. NOTARY ACKNOWLEDGMENT OF BUYER’S SIGNATURE

State of California County of _____

On _____ (date) before me,
_____ (insert name and title of the officer), personally
appeared _____ (insert name of buyer), who proved
to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to
the within instrument and acknowledged to me that he/she/they executed the same in his/her/their
authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or
the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the
foregoing paragraph is true and correct. WITNESS my hand and official seal.

Signature _____ (Seal)

FOR OFFICE USE ONLY: CITY ACKNOWLEDGEMENT OF RECEIPT

Date of Receipt:

City Reviewer:

Background

Prior to the time of sale all residential, commercial, and industrial buildings within the City of Morgan Hill shall have the private sanitary sewer lateral inspected for any defects and be repaired or corrected to meet the City’s standards as specified by the Private Sewer Later Inspection Report unless exempted under Section 13.20.070 of the Morgan Hill Municipal Code or unless the responsibility to repair is transferred to the buyer. The buyer then has 180 days from the time of sale to complete the repairs and submit a completed inspection report showing that the sewer has been corrected to meet the City’s standards.

In the event that a property is exempt from the Private Sewer Lateral Inspection requirements, then this Exemption Form, accompanied by evidence thereof, may be submitted to the City of Morgan Hill Utility Billing Department when new utility services are initiated.

Instructions for the Exemption Form to the Buyer

Step 1 – Buyer completes parts 1 and 2 of this form and has signature notarized.

Step 2 - Bring in or mail this completed Exemption Form to the City to start your new utility services. The City’s Utility Billing Division is located in City Hall at 17575 Peak Avenue. Be sure to attach supporting evidence for the Exemption determination.

For additional information, please contact Environmental Services Department at (669) 253-4332.