



CITY OF MORGAN HILL POLICE DEPARTMENT

16200 Vineyard Boulevard – Morgan Hill, California 95037

408-776-7315

FAX 408-776-7329

APPLICATION FOR LIVE ENTERTAINMENT PERMIT

Chapter 5.28 of the City of Morgan Hill Municipal Code lists the requirements to be met by establishments who provide live entertainment in Morgan Hill. Written application for a permit required by this Article shall be made by affidavit, under penalty of perjury, and filed with the Chief of Police. Such application shall contain:

Date of Application: _____

Fees: New Permit \$115 **Permit Fee:** Check
 One Time Only \$86 Online Payment

1. Name of Business: _____ Type of Business: _____

Business Address: _____

Business Phone: _____ Business Fax: _____

Business License Number: _____ Expires: _____

Attach Copy of Current City of Morgan Hill Business License

2. Names, date of birth, residence address and contact phone numbers of owners including partners; or if the applicant is a corporation, the names, date of birth, residence address and contact phone numbers of each corporation officer.

Name Date of Birth Residence Address Contact Phone Numbers

Email Address: _____

3. The names, dates of birth, residence address and contact phone numbers of the managers and/or persons to be in charge of the business:

Name Date of Birth Residence Address Contact Phone Numbers

Email Address: _____

4. List the name, residence or business address, and contact phone numbers of the premise's owner, who gives consent to entertainment being conducted on their premises.

Signature of those below are required at end of the permit application

Name Date of Birth Residence Address Contact Phone Numbers

Email Address: _____

5. State the type of entertainment to be conducted on the premises.

6. List the **particular room/area including the square footage and seating capacity** to be used for entertainment.

Attach Floor Plan of Premises include dimension of premises

7. Has any person listed in this application had a permit for the same or similar business suspended or revoked anywhere? If so, what was the circumstances of such suspension or revocation (the suspension or cancellation of a liquor license shall be included).

8. Has any person listed in this application ever been arrested and convicted for an offense involving lewd conduct or a felony offense involving the use of force or violence upon the person of another? If so, enter details of the arrest, the nature of the charge, and its disposition.

9. Date(s) of event: _____ Hours: _____
or, if the entertainment permit is an ongoing permit, list when entertainment will be provided:

Day(s) of week: _____ Hours: _____

10. **Do you employ private security guards licensed by the State of California?** _____

If so, please list:

Name of Security Company: _____

How many guards will be provided during entertainment? _____

Attach Proof Security Company/Guards are Licensed by the State of California

11. Estimate the average number of guests on the premises at any given time: _____

12. Will alcohol beverages be served? _____

If so, please:

Attach Copy of Current ABC License

I hereby certify under penalty of perjury that the answers and statements I have made on this application are true and correct to the best of my knowledge and belief.

I understand and agree to the provisions and conditions herein or otherwise imposed on me.

I also understand that any information misrepresented or intentionally omitted will result in automatic denial of this application.

APPLICANT'S SIGNATURE

POSITION/TITLE

CONSENT OF PREMISES'S OWNER

DATE

The Following Documentation is Required for Your Application to be Processed:

1. Permit Fee (paid by check or online payment link)
2. Copy of Morgan Hill Business License
3. Signature or Written Consent of Premises' Owner
4. Floor Plan of Premises
5. Proof Security Company/Guards are Licensed by the State of California (if applicable)
6. Copy of Current ABC License (if applicable)

Additional Information:

1. Live Entertainment Permits are granted for one-year terms (Section 5.28.110 MHMC).
2. Establishments must notify the Police Department with any changes to staff operating or assisting in the operation of your business/organization OR any other changes to the information submitted on the permit application.
3. The chief of police may, by written notice, revoke or suspend the permit of any person and their establishment, if the permittee and/or the establishment has failed to comply with the provisions of this chapter and/or has failed to comply with the conditions specified on the permit or any other conditional use permit, entitlement or license which regulates the establishment, or the permittee.
4. The Business/Organization and their guests/participants must comply with all State of California and County of Santa Clara COVID Guidelines and Restrictions, including those pertaining to their specific type of business or organization.
5. Permit applications and supporting documentation can be emailed to Administrative Sergeant Bill Norman at bill.norman@morganhill.ca.gov . Permit Fee payments by check can be mailed to the Morgan Hill Police Department, Attention: Administrative Sergeant Bill Norman. Online payment requests will be emailed a payment link to the email address provided.