



Exemption Form

IMPORTANT: All Water Conservation Inspection Exemption Forms must be submitted to the City of Morgan Hill Utility Billing Department with evidence supporting the exemption determination when new utility services are initiated.

Property Information

Street Address: _____ Assessor's Parcel Number: _____

1. Exemption Determination [Supporting evidence must be attached to this form]

The above-referenced property does not require a water conservation plumbing fixture inspection for the following reason:

- Participation in the city toilet rebate program, where documentation of an inspection demonstrates that the retrofit requirements have been satisfied.
- Documentation that all structures that include plumbing fixtures on the property changing ownership were constructed or renovated in 1994 or later.
- The city manager or designee may grant an exemption to the provisions of this chapter to any person if the city manager or designee determines that the unique configuration of a building drainage system or portions of a public sewer, or both, are incompatible with high efficiency toilet specifications and require a greater quantity of water to flush the system in a manner that is consistent with public health.
- Structures that are considered architecturally significant and which are listed as such in a recognized federal, state, or local historic registry or in the city's general plan are exempt from the requirements of this chapter when both of the following circumstances exist: authentic historic plumbing fixtures are presently in place in the structure, and the plumbing fixtures cannot be replaced by matching high efficiency fixtures.

2. Seller/Buyer's Signature

By signing below, I, the buyer of the above-referenced property, declare that the information presented in this Exemption Form, including any attachments, is true and correct to the best of my knowledge, under penalty of perjury.

Seller/Buyer's name (please print) Buyer's signature Date Telephone

Seller/Buyer's Mailing Address: _____

Seller/Buyer's Email Address: _____

3. NOTARY ACKNOWLEDGMENT OF BUYER’S SIGNATURE

State of California County of _____

On _____ (date) before me,
_____ (insert name and title of the officer), personally
appeared _____ (insert name of buyer), who proved
to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to
the within instrument and acknowledged to me that he/she/they executed the same in his/her/their
authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or
the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the
foregoing paragraph is true and correct. WITNESS my hand and official seal.

Signature _____ (Seal)

FOR OFFICE USE ONLY: CITY ACKNOWLEDGEMENT OF RECEIPT

Date of Receipt:

City Reviewer:

Background

Prior to the time of sale, all residential, commercial, and industrial buildings within the City of Morgan Hill shall have the plumbing fixtures inspected by a licensed plumber or documentation that all structures that include plumbing fixtures on the property comply with retrofit requirements to meet the City’s standards as specified by the Water Conservation Ordinance unless exempted under Section 13.04.335 of the Morgan Hill Municipal Code or unless the responsibility to retrofit is transferred to the buyer. The buyer then has 180 calendar days from the time of sale to complete the retrofitting and submit a completed Water Conservation Inspection Report showing that the plumbing fixtures have been corrected to meet the City’s standards.

In the event that a property is exempt from the Water Conservation Inspection requirements, then this Exemption Form, accompanied by evidence thereof, may be submitted to the City of Morgan Hill Utility Billing Department when new utility services are initiated.

Instructions for the Exemption Form to the Seller/Buyer

Step 1 – Seller/Buyer completes parts 1 and 2 of this form and has signature notarized.

Step 2 - Bring in or mail this completed Exemption Form to the City to start your new utility services. The City’s Utility Billing Division is located in City Hall at 17575 Peak Avenue. Be sure to attach supporting evidence for the Exemption determination.

For additional information, please contact Environmental Services Department at (669) 253-4332.